

UNTSYSTEM Employee Onboarding Checklist

New Employee Information	
Name:	Start Date:
Position:	Supervisor:
EUID:	EMPLID:
...Pre-Arrival Procedures	
<ul style="list-style-type: none"> o Complete Onboarding Tasks 	Go to link sent in ' , Q Y L W D W R R Q O W R V H 2 Q E R - D A I G L Q ,
<ul style="list-style-type: none"> o Confirm reporting location and parking 	Verify building, office , parking location and temporary parking arrangements with supervisor.

UNTSystem Employee Onboarding Checklist

...Technology Basics

- o Equipment & Software

Receive information on departmental usage from your supervisor and respective location ITSS representatives.

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