

UNT Staff Job Evaluation/Classification Form

A. Instructions - The purpose of this questionnaire is to gather information about a current or proposed position and its duties, responsibilities and education/experience requirements. This information will be used to ensure the position is properly evaluated and classified in the Staff Classification and Compensation program. Responses must accurately represent the way the position is currently or will be functioning.

B. Position Identification

	Date:
Proposed Job Title:	Working Job Title (if applicable):
Position #:	Job Code:
Employee Name (if applicable):	Empl ID:
Department:	Dept ID:

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F. Supervision Given and Received

Is managing people a primary focus of this position?